

* [Hyperlinks](#) included if underlined

COMMUNITY RESOURCES

Resources & Support

- New [Resources & Support](#) page on our website. Please visit our new page to sign up for [eScrip](#) & help raise money for Monroe, Monroe ID #8564860
- School Supply Drive - sign up by filling out the form on [Ekklesia School Drive](#)
- [Willakenzie Food Pantry](#) September 19, 2pm - 4pm
- [All 4J Food Resources](#)

PRINCIPAL'S MESSAGE

Dear Monroe Families-

We are getting so close to the beginning of the school year and our staff is just as eager as you to reconnect and reengage. There is so much we miss about not being able to meet in-person; the friendly faces, morning and after-school interactions with families, high-fives and fist bumps with students, seeing students “dancing” in the halls (aka TikTok), telling students to “put their phones away,” and the awkward one-way conversations with students while unknowingly they were wearing their headphones (adults, you know this has happened to you)! This year is going to be vastly different as we navigate how to do school through Comprehensive Distance Learning (CDL)- please know that we are ready to support you! More than ever, our students will *learn* together, our staff will *collaborate* with each other, our families will *lean on* one another, and our community will *grow* together.

As much as we'd like to get into the rigor and content from the start, our staff will remain focused on care and connections for our students. Before students fully engage academically, we need to ensure they experience a sense of belonging through relationships and community building. We will be investing in getting to know them personally and learning about their needs and how to best support them during CDL and beyond.

As a staff we will be exploring creative and innovative ways to engage and “hook” our students. Through our new learning platform Canvas, communication will be streamlined. Teachers will utilize different apps and strategies to teach students with a mixture of “live” synchronous learning and “on-demand/not real time” asynchronous opportunities. For our families, we will continue to connect through our social media platforms, email, and newsletter; sharing about the unique opportunities that will be available to families.

Lastly, I wanted to acknowledge the real challenges, burdens, fears, and worries that families are going through. Between the pandemic, racial injustices, and social unrest, heads and hearts are heavy. Please know that you have the liberty to reach out to us anytime if you have questions or needs. More than ever, it's the time to *learn* together, *collaborate* with each other, *lean on* one another, and *grow* together.

Monroe community, it's truly an honor to serve you. I'm humbled to be in a position to listen, support, advocate, and be a resource. Please know that you can contact me anytime- looking forward to a great school year unlike any other....see you “Zoom” and GO MUSTANGS!!!

IMPORTANT DATES

More Dates To Come

- Virtual Open House: September 10
- First Day of School: September 14

ONLINE NEWSLETTER

To access all links, please visit the website for an electronic version of the newsletter.

<https://monroe.4j.lane.edu/>

CONTACT LIST

Who to Call

If you have any questions or concerns please call or email us using the contact information below.

Sun Saeteurn- Principal
saeteurn_s@4j.lane.edu

- Comprehensive Distance Learning (CDL)
- Instruction, curriculum and overall programming

Brian Watson- Assistant Principal
watson_b@4j.lane.edu

- Class and schedule changes
- Student concerns

Carrie Tilson - Counselor
tilson_c@4j.lane.edu

- 504/TAG
- Counseling referrals
- Natives Tutoring
- Community Resources
- Social-emotional needs and mental health supports
- BSU/LGBTQ Support

Anna Wellman- Registrar
wellman_a@4j.lane.edu

- Class and schedule changes
- Registration
- Student username/passwords
- Student records
- Social media
- iPad/Hotspot

Stephanie Pérez- Head Secretary
perez_s@4j.lane.edu

- Monroe Parent Organization (MPO)
- Community resources and food pantry
- Spanish speaking and translation support
- Payments and reimbursements
- Website and social media
- iPad/Hotspot

Buffy Ritchie - Secretary & Librarian
ritchie_b@4j.lane.edu

- Textbook/library
- General questions

Mollie Smith - Secretary
smith_m@4j.lane.edu

- Yearbook
- General questions

Nancy Ehlers - Attendance Clerk
ehlers_n@4j.lane.edu

- Attendance questions



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COMPREHENSIVE DISTANCE LEARNING

4J schools will start the year with comprehensive distance learning for all students for at least the first trimester. Students will learn from their homes five days a week with a combination of live full-class instruction and small group work, as well as independent learning activities. Grade-level teams of teachers, specialists and administrators have worked to develop daily learning schedules that will provide students with high-quality, teacher-directed learning opportunities every day and every week while they are learning at a distance. Students' online school days will feature a mix of live class time and independent learning. Responsive to feedback from families, real-time learning opportunities will be staggered with elementary synchronous learning time mostly in the morning, middle school in the afternoon, and high school in the morning—to reduce demand on bandwidth and potentially allow older students to support younger siblings. Grab-and-go meal service will be available for an extended time, coordinated with school schedules, to enable families to access school meals without missing live instruction. Daily schedules and instruction plans are designed with values including:

- Providing high-quality and age-appropriate learning opportunities for students
- Offering a blend of online and offline, synchronous and asynchronous learning
- Balancing a healthy amount of screen time for students
- Ensuring learning opportunities for students who don't access class time synchronously
- Providing social and emotional learning and support
- Ensuring programs provide for students' special needs
- Building in interventions with students who need additional support
- Connecting with students who are not fully engaged
- Providing planning time and professional development for teachers to prepare for teaching in a very different remote learning environment
- Supporting parents to aid their students' learning at home
- Offering robust learning with schedules meeting state required instruction hours

WELCOME TO MONROE AND OPEN HOUSE NIGHT

Please join us for our first ever virtual Welcome to Monroe and Open House Night! It's a great opportunity for a brief meet and greet with our staff. You will get the chance to hear directly from teachers and there will be an open Q&A at the end of the evening to answer questions you may have about the school year. We will start the night with 6th graders to welcome them to Monroe and then transition to the ALL school Open House. Looking forward to seeing you "Zoom."

Thursday, Sept. 10th, 6:00 -7:30 PM

6:00-6:15- 6th Grade Welcome! [Zoom link](#)

6:20-6:30- Opening and Welcome for ALL students and families!
[Zoom link](#)

6:35-6:55- Grade level Zooms (please see Zoom links below)

6th grade [Zoom link](#)

7th Grade [Zoom link](#)

8th Grade [Zoom link](#)

7:00-7:20- Electives Zoom for ALL students and families. [Zoom link](#)

7:20-7:30- Closing and Q&A with Office Staff. [Zoom link](#)

GENERAL SCHOOL SUPPLY LIST

We have modified our school supply list for CDL. Teachers may request additional supplies for specific classes.

If purchasing supplies is a hardship please contact Stephanie (perez_s@4j.lane.edu) or Buffy (541-790-6325) for additional support.

- #2 pencils
- (5) college ruled notebooks
- Pens, black or blue
- Colored pencils
- Ruler
- Scissors
- Glue stick
- Highlighters
- Erasers
- Headphones or earbuds
- Bluetooth mouse
- 3-ring binder & dividers
- Pencil pouch
- General planner

FAQ FORM

If you have any questions or concerns please click the link to submit the FAQ form.

In an effort to openly communicate and answer questions from students and families, we have created an ongoing Frequently Asked Questions.

Please click on the link [HERE](#) to submit a question. Answers will be provided weekly and posted on our website and in our Mustang Messenger newsletter.

CANVAS

All middle and high schools will be using a new online learning platform, Canvas. Last Spring we used Google Classroom, but we are transitioning as Canvas has more capabilities and is a better tool for student organization and overall communication.

Stay tuned for future updates!

FIRST DAY OF SCHOOL VIRTUAL ASSEMBLY AND MEET & GREET

We are excited for another school year! It will look very different, but we are finding creative ways to connect and engage with students! Please see below for a schedule of the first day. We will start with an ALL school assembly and then 6th graders will participate in WEB activities. Starting at 12:05, ALL students will log into their period 0 class (Advisory) and connect with their teacher for a "Meet & Greet" for 15 minutes. From there, the schedule and format follows below where students will "Meet & Greet" with all their other teachers!

First Day Meet & Greet, Monday Sept. 14th, ALL Students
Zoom link will be shared with students before school starts.

All Students

9:00-9:10- Welcome and Ways to Engage this Year!

9:10-9:25- Staff Introductions!

9:25-9:45- Q&A with the Office Staff!

6th Graders ONLY

10-11:30- WEB Day - more information and Zoom links to follow.

All Students

12:05-12:20 - Period 0- Advisory Class

12:25-12:40 - Period 1

12:45-1:00 - Period 2

1:05-1:20 - Period 3

1:25-1:40 - Period 4

1:45-2:00 - Period 5

2:05-1:20 - Period 6

Zoom links for ALL teachers will be shared with ALL students before school starts

WEB

What is this "WEB Crew" you keep hearing about? WEB stands for "Where Everybody Belongs." It is a transition program where 8th graders mentor and guide incoming 6th graders.

WEB Crew 8th graders help make the incoming 6th graders feel connected & comfortable as they join Monroe. On the first day of school, WEB Leaders are in pairs and go through a series of activities with their group of 8 to 10 6th graders. WEB Crew sets the tone for Monroe school culture for the 6th graders, from day one.

As the year goes on, WEB Leaders will do occasional fun check-ins with their group, and are there to help answer questions the 6th graders have.

Thank you, WEB Leaders, for capturing the spirit of Monroe, leading the way, and giving up part of your summer for training to make the 6th grader's year better and more caring.

PARENTVUE

ParentVue is a website and an app that allows parents to access their students attendance, assignments, scores, and report cards at the end of grading periods. If you have not yet activated your account please contact Anna Wellman, Registrar, wellman_a@4j.lane.edu

MODEL MUSTANG CAMPAIGN

MODEL Mustang is an acronym created with input from students and staff to teach and recognize the positive characteristics we all strive for in our community. **MODEL Mustangs** are:

- *Motivated* to do their best every day
- *Optimistic* about their futures
- Demonstrate *Diversity* in their thinking and actions towards others
- Strive to give their best *Effort* on all tasks, and demonstrate positive
- *Leadership* in the classroom and in their lives.

We will teach these characteristics as a mindset for success in the classroom and beyond. Our goal is to recognize students weekly that exemplify these characteristics and honor them on our Instagram page to showcase their awesomeness within our community.

Model Mustang Campaign Videos are LIVE on YouTube.

Go Mustangs!!!!

YEARBOOKS

Yearbooks from last Spring have not arrived yet. We will communicate to families as soon as we are ready to distribute. Thanks for your patience and understanding!

ATTENDANCE

Attendance will be taken in each class. A student is considered "present" when there is evidence of student interaction with the licensed teacher or interactions of educational assistants and paraprofessionals through teacher designed and facilitated processes. When there is no evidence of student interaction during a 24-hour period, a student will be marked absent.

GRADES

Students will earn grades in their classes. Additionally, students will be provided opportunities to redo, make up, or try again to complete, show progress, or attempt to complete work without penalty and retaining the highest earned grade.

STUDENTVUE

StudentVue has the same access as ParentVue does. Students can access their attendance, assignments, scores, and report cards. If students do not know their login or have forgotten their password please have them email Anna Wellman wellman_a@4j.lane.edu. She will email you a temporary password so that your students can set a permanent password and then log in. StudentVue login is the same as a students email and 4J Google login.

BELL SCHEDULE

Families, please see below for an example of what a **DRAFT** student schedule will look like. We understand that there is new terminology and lots of moving parts, so please don't hesitate to reach out with questions! [Example Student Schedule](#)

Example Monroe Student Schedule Fall 2020- Comprehensive Distance Learning (CDL)

TYPICAL WEEKLY SCHEDULE					WEDNESDAY FLEX DAY SCHEDULE	
<small>A Days= (usually Monday & Thursday)- Class Time= periods 1,2,3 B Days= (usually Tuesday & Friday)- Class Time= periods 4,5,6</small>					<small>Wednesday in a 5-day and 3- day week</small>	
Time	Monday <small>Teacher-Facilitated & Applied Learning</small>	Tuesday <small>Teacher-Facilitated & Applied Learning</small>	Thursday <small>Teacher-Facilitated & Applied Learning</small>	Friday <small>Teacher-Facilitated & Applied Learning</small>	Time	Wednesday FLEX DAY <small>Teacher-Facilitated & Applied Learning</small>
	A DAY <small>WORK ON = 4,5,6 AM CLASS= 1,2,3 PM</small>	B DAY <small>WORK ON = 1,2,3 AM CLASS= 4,5,6 PM</small>	A DAY <small>WORK ON = 4,5,6 AM CLASS= 1,2,3 PM</small>	B DAY <small>WORK ON = 1,2,3 AM CLASS= 4,5,6 PM</small>		ALL Periods 1-6
9:00-9:35	WORK ON Per. 4 <small>Asynchronous Learning</small>	WORK ON Per. 1 <small>Asynchronous Learning</small>	WORK ON Per. 4 <small>Asynchronous Learning</small>	WORK ON Per. 1 <small>Asynchronous Learning</small>	9-9:35	WORK ON Periods 1 & 2 <small>Asynchronous Learning</small>
9:35-10:10	WORK ON Per.5 <small>Asynchronous Learning</small>	WORK ON Per. 2 <small>Asynchronous Learning</small>	WORK ON Per.5 <small>Asynchronous Learning</small>	WORK ON Per. 2 <small>Asynchronous Learning</small>	9:35-10:10	WORK ON Periods 3 & 4 <small>Asynchronous Learning</small>
10:10-10:45	WORK ON Per.6 <small>Asynchronous Learning</small>	WORK ON Per. 3 <small>Asynchronous Learning</small>	WORK ON Per.6 <small>Asynchronous Learning</small>	WORK ON Per. 3 <small>Asynchronous Learning</small>	10:10-10:45	WORK ON Periods 5 & 6 <small>Asynchronous Learning</small>
10:45-12:00	BREAK/LUNCH				10:45-12:30	BREAK/LUNCH
12:05-12:30	ADVISORY Class for ALL students (synchronous online interaction)				12:35-1:05	Per. 1 Class Time <small>Online interaction + independent work</small>
12:35-1:35	Per. 1 Class Time <small>Online interaction + independent work</small>	Per. 4 Class Time <small>Online interaction + independent work</small>	Per. 1 Class Time <small>Online interaction + independent work</small>	Per. 4 Class Time <small>Online interaction + independent work</small>	1:10-1:40	Per. 2 Class Time <small>Online interaction + independent work</small>
1:40-2:40	Per. 2 Class Time <small>Online interaction + independent work</small>	Per. 5 Class Time <small>Online interaction + independent work</small>	Per. 2 Class Time <small>Online interaction + independent work</small>	Per. 5 Class Time <small>Online interaction + independent work</small>	1:45-2:15	Per. 3 Class Time <small>Online interaction + independent work</small>
2:45-3:45	Per. 3 Class Time <small>Online interaction + independent work</small>	Per. 6 Class Time <small>Online interaction + independent work</small>	Per. 3 Class Time <small>Online interaction + independent work</small>	Per. 6 Class Time <small>Online interaction + independent work</small>	2:20-2:50	Per. 4 Class Time <small>Online interaction + independent work</small>
					2:55-3:25	Per. 5 Class Time <small>Online interaction + independent work</small>
					3:30-4:00	Per. 6 Class Time <small>Online interaction + independent work</small>

Definitions:

Synchronous ("Live") Learning= Teacher-led online learning together at the same time.
Asynchronous Learning ("on-demand") Learning= Teacher-directed independent learning, not real-time interaction with a teacher; may be completed on the student's own schedule.
Applied Learning= Teacher-designed independent learning experiences, not real-time interaction; with access to teachers, educational assistants or other support providers.