

Dear Monroe Families,

I hope this email finds everyone safe and healthy. As we head into the final two weeks of Distance Learning for All, there are many significant and relevant updates below regarding all things Distance Learning and beyond (*all subject to change*). Please take time to look over the information thoroughly and click on the [blue](#) highlighted links. Please, reach out to the appropriate staff members with specific questions.

Follow us and click on the links below for updated information!			
Facebook @MonroeMustangs4j	Website monroe.4j.lane.edu	Instagram monroemustangs4j	YouTube MonroeYouTube
Topic/Question	Key Information		
Final Week Optional Lessons	ALL assignments and activities for the final week of school (June 8-11) will be “ <i>optional, supplementary, and/or review.</i> ” This is a great opportunity to finish previous assignments and/or take advantage of additional learning materials. PLEASE reach out to teachers directly about specific assignments and classwork.		
8th Grade Promotion Celebrations	Live Zoom Virtual Promotion Celebration- Monday, June 8th, 6:15-7 PM. Zoom information will be sent to families next week. Students, if you’re able, dress up for the occasion as if you were attending an in-person celebration!!! <i>*We are also working on making this available on YouTube Live for families to watch. More details to come.</i> Walk-Thru Promotion Celebration- Tuesday, June 9th, 3-6 PM. Come by with your family to pick up your certificate, get a goodie bag from the Monroe community, and say hello/goodbye to the staff! Students, if you’re able, dress up for the occasion!! More details to come next week. <i>*Social Distancing practices will be implemented.</i> <i>*Please return textbooks, instruments, supplies, and iPads if not needed for the remainder of the year.</i>		
8th Grade Promotion Photo Request	If you would like to submit a photo or two of your student to be featured in the 8th-grade promotion ceremony, please send it via text message along with their name to (541) 972-3082		
Student Textbooks, Supplies, and iPad Returns	Please return ALL textbooks, instruments, supplies, and iPads. As you can see below, there are multiple opportunities to return items. Please try your best to come during your assigned timed slots. We will make accommodations but also want to avoid having too many people gather at one time. 8th graders- Tuesday, June 9th, 3-6 PM during the promotion ceremony outlined above. 6/7th graders- Wednesday June 10th, 8-3 PM		

	<p>ALL grades- Thursday June 11th, 8-3 PM ALL grades- Monday, June 15th 8-12, 3-5 PM</p>
Locker & Lost and Found Items	<p>Final opportunity to collect locker items and lost and found items. Items will be placed and spread out on tables. Dates and times same as above for returning items. <i>*Social Distancing practices will be implemented.</i></p>
Wanting to Support our Community?	<p>There are two primary ways to financially support our Monroe families:</p> <p>1-Eugene Education Foundation (EEF)- support families with <u>food insecurities</u> and other <u>household items</u>. https://eugeneeducationfoundation.salsalabs.org/monroe/index.html</p> <p>2- Irish Night of Giving- support families with <u>RENT</u> payments. Make checks out to the following:</p> <p>Irish Night of Giving memo line/for: Monroe MS</p> <p>Mail to: Sheldon High School 2455 Willakenzie 97401 ATTN: Irish Night of Giving</p>
Community Resources	<p>If a family was not previously receiving Free and Reduced meals at school but has experienced a financial hardship that would make them eligible now, they can apply online HERE or contact their child’s school for assistance. Also, see below for links to other resources:</p> <p>Community Resources https://govstatus.egov.com/or-dhs-benefits needfood.oregon.gov Lane County website for Housing, Local Businesses Economic Recovery for Businesses Housing & Social Services Recovery Infrastructure Recovery Lane County Services Recovery</p>
Student Tech Support	<p>Support Request Form (English/Spanish) https://technologysupport.4j.lane.edu/student-support/</p> <p>SPANISH Tech Help Line 541-790-7531</p>

	<p>Website with more information: https://technologysupport.4j.lane.edu</p>
Math for Next Year?	You should have received an email from the Math teacher. If not, please reach out to them directly.
Forecasting Classes for Next Year	<p>Google Forms have been sent to parents via email. Please go through the forecasting sheet with your student to select elective classes for next school year. Please complete as soon as possible.</p> <p>If you are having issues with the online version, please contact Anna. wellman_a@4j.lane.edu</p>
Yearbook	<p>Still available to purchase for \$30. Please make a check out to Monroe Middle School with your <u>students name</u> and specify that it's for the <u>yearbook</u>.</p> <p>2800 Bailey Lane Eugene, OR 97401</p>
Weekly Wednesday Advisory + Social Emotional Learning (SEL)	<p>Please access Advisory and SEL content through Ms. Tilson's Google Classroom. Communication will be sent directly to students each week through Google Classroom. Parents are encouraged to have meaningful follow-up conversations with their students. These lessons are voluntary and will not be graded.</p>
Zoom Sessions with Monroe Administration	<p>Student Zoom- Date and time TBD next week. More information to come. https://zoom.us/j/92619403112?pwd=RHB4MWdaeW4zRIFDRzB5NTY4TmZwUT09</p> <p>Parent/Guardian Zoom- Date and time TBD next week. More information to come. https://zoom.us/j/92520772950?pwd=TFkyZUFkKy9WeFF5bm9GdXMrYndFQT09</p>
Supplemental/Extra Learning Activities	<p>It's recommended by the Oregon Department of Education that students engage in <i>1-2 hours</i> of supplemental/extra learning a day. Every teacher will have supplemental/extra learning opportunities students can access through Google Classroom.</p>
Student Clubs	<p>"After School District Clubs" for students via Zoom Lego Club: M/W/F @ 3 PM Book Club: Tues. @ 3 PM</p>

<p>Google Classroom for Students and Families</p>	<p>How to Join a Google Classroom in English AND Spanish Accessing Google Classroom at Home for Parents and Kids Spanish Google Classroom Parent Tutorial (iPad) Spanish How to Use Google Classroom on the iPad - English</p>
<p>Monroe Student Tech Guidelines</p>	<p>Please discuss with your students.</p> <ul style="list-style-type: none"> • Monroe Student Tech Guidelines
<p>Teacher Guidance for Zoom 4J Policies</p>	<p>*Teachers will NOT be on Zoom or Google Hangouts with students 1-1. Students will be in the “waiting room” until another student or staff member joins.</p> <ul style="list-style-type: none"> • Zoom Guidelines and 4J Policies
<p>Lane Education Service District (ESD) Collection Boxes</p>	<p>They are collecting cleaning supplies, hygiene items, diapers, wipes, etc. Donations can be dropped off 8AM - 10AM on Tuesdays and Thursdays</p> <p>Lane Education Service District 1200 HWY 99 Eugene.</p>
<p>Eugene Public Library- Free Cards</p>	<p>FREE access to digital books!</p> <ul style="list-style-type: none"> • Setting up library cards (541) 357-7082 • Online help (541) 357-6975 • Chat online help https://www.eugene-or.gov/130/Eugene-Public-Library
<p>Building Operations</p>	<p>At this time, buildings are officially closed as staff are working remotely. Thanks for your understanding given social distancing and the safety and health of everyone. The school will communicate future dates and times- please pay close attention to the website and emails from the school.</p> <p>Call or email with specific questions or needs using the contact information in the “<i>Who to Email or Call?</i>” section below.</p>

Who to Email or Call?

You can call the Main Office at **(541) 790-6300** and leave a voicemail, but if possible, email is best.

Teachers Emails- check [website](#) for email addresses

- Email teachers directly with questions pertaining to their class(es).
- <https://monroe.4j.lane.edu/>

Anna Wellman- Registrar: wellman_a@4j.lane.edu

- Class and schedule changes
- Registration
- Student username/passwords
- Track reimbursements
- iPads
- Student records
- Social Media

Mollie Smith- Dept. Secretary: smith_mo@4j.lane.edu

- Yearbook
- General office/school questions
- Voice messages

Buffy Ritchie- Librarian/Dept. Secretary: ritchie_b@4j.lane.edu

- Book returns, Library
- Paper packet request

Nancy Ehlers- Attendance Clerk: ehlers_n@4j.lane.edu

- Attendance
- Voice messages
- Wifi/Hotspots

Stephanie Perez- Office Secretary: perez_s@4j.lane.edu

- Spanish translation support
- Payments and reimbursements
- Paper packet request
- Website
- Social Media
- Free breakfast/lunch sites

Carrie Tilson- Counselor: tilson_c@4j.lane.edu

- Social-emotional needs and mental health supports
- 504, TAG support
- Supporting families through Eugene Education Foundation or Irish Night of Giving
- Advisory + Social Emotional Learning lessons

Brian Watson- Assistant Principal: watson_b@4j.lane.edu

- Class and schedule changes
- Forecasting questions
- Student concerns

Sun Saeteurn- Principal: saeteurn_s@4j.lane.edu

- Instruction and programming
- Distance Learning
- Food pantry

- Community support
- Supporting families through Eugene Education Foundation or Irish Night of Giving

